

## **SCENTRAIL BARK COMMUNITY PARK**

**Goodwill Community Room**

**3:00 PM**

**October 6, 2019**

**Attendees:** Marilyn Foley, Drew Frisk, Jen Gray, Rebecca Gray, Judith McKeel, Amy Palik, Mark Palik, Jamie Rokus, Linda Sanger, and Tammy Stiltanen.

Amy Palik brought the meeting to order at 3:01 PM. The minutes were reviewed from the previous meeting. Motion made by Drew Frisk to approve as written; seconded by Judy McKeel. Motion unanimously approved

Old Business:

- Grounds Search Committee- Jamie Rokus sent a letter to Mayor Vruwink, City Parks Department, and Chad Schooley (Wood County representative) requesting a meeting to discuss permanent/temporary area for our park. She informed them our organization is THE group for the community and gave the names of the chair and co-chairs. During the next two weeks a meeting will held with the airport manager to discuss the temporary park. Safety concerns will be brought to his attention at the meeting – specifically Ethyl Glycol and ask about a soil sample and applicable MSDS sheets. The waste water treatment plant will also be asked about safety concerns, i.e., off gassing of sulfur dioxide and any applicable MSDS sheets. A separate meeting will be held with the Mayor and Chad Schooley.
- Fund Raising – We are not yet ready to act. We will need to establish the beginning of our nonprofit status before we can accept money or items from donors. The fee for nonprofit membership is \$110. The group discussed membership fees to offset this expense. NOTE: Membership fees will be required of the board – not the general public

New Business:

- Name Choice. The suggested names from the Tails N Trails FB page were discussed. Drew motioned to name our group and the park Scentrail Bark Community Park. Motion seconded by Jen Gray. The motion was unanimously approved. New park name will be Scentrail Bark Community Park – nonprofit name will be Scentrail Bark Community Park, LLC when the time comes.
- In order to proceed with non-profit, the following needs to happen:
  - The group will need an address and a PO box will be used. Drew Frisk will research pricing
  - Establish Budget
  - Official officers and bylaws. By-laws must be voted on at two separate meetings.
    - Bylaws Definition: Nonprofit bylaws are the rules and procedures that your organization follows to ensure legality and productivity. Nonprofit bylaws by themselves are more of an internal document than required by most States but are necessary for filing for nonprofit 501c3 tax exemption on Federal level using the Form 1023.
    - CHAIR NOTE: Send your thoughts on bylaws to Amy Palik via messenger so we can get a head start on this process.
- Amy will contact Marge from Room to Roam and discuss their contract with Rome regarding mowing, etc.
- We are not yet ready to bring in Dr. Vruwink or South Wood County Humane Society and this is on hold until we are official.

ACTION ITEMS:

- Jamie/committee to proceed with meeting of city/airport/county contacts and will report back
- Drew will research PO Box costs and establish a preliminary budget.
- Amy to contact Marge from Room to Roam re: budget/contracts

Motion to adjourn made by Drew Frisk; Seconded by Rebecca Gray. Motion unanimously approved.

Submitted by,

Amy Palik  
Chair